

Proposed Calendar for Behavioral Program 2018-19

Proposed Date	Program	Location
4th-5th Oct.2018	Interpersonal Effectiveness through Communication Skills (Self awareness and Self development : understanding oneself for managing others, exploring the unstated interpersonal needs, exploring communication challenges, managing interpersonal conflict collaboratively)	Kochi
11th-12th Oct.2018	Developing Interpersonal Effectiveness through Communication and Presentation Skills (Meaning of personal and interpersonal effectiveness, Measurement of interpersonal effectiveness, Communication Styles for managerial effectiveness, Communication Skills and their importance, 7 C's of Written Communication)	Kochi
29th-30th Oct.2018	Leading and Managing Organizational Change (Organizational Diagnosis and Managerial Problem Solving, Dynamics of Individual Change, Introduction to change management theories? Steps of the change process, Using organization design to facilitate effective change, Strategies to reduce resistance against change, Leading cultural change, Communicating effectively to manage change, Measuring change and using Action research, Tools for achieving Large System Change)	Kochi

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01st-02nd Nov.2018	Interpersonal Effectiveness through Communication Skills (Self awareness and Self development : understanding oneself for managing others, exploring the unstated inter - personal needs, exploring communication challenges, managing interpersonal conflict collaboratively)	Dahej
15th-16th Nov.2018	Foster a workplace of trust and feedback to promote accountability (1. A model of personal and interpersonal effectiveness, 2. Feedback seeking and feedback giving to enhance personal growth, 3. Coordination and accountability, 4. Building trust)	Dahej
29th-30th Nov.2018	Developing Interpersonal Effectiveness through Communication and Presentation Skills	Dahej
12th Dec.2018	SHP** (What is Sexual Harassment, Prevention of Sexual Harassment, Handling Complaints of Sexual Harassment, Rules of Natural Justice, Duties of Employer)	Kochi
17th-18th Dec.2018	BBS** (The concept of Behavioral Based Safety, Importance of safety culture, Basis of Behavioral Based Safety, BBS principles, Advantages of BBS)	Delhi

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20th-21st Dec.2018	Nurturing the 5th dimension of leadership (Significance and importance of different dimensions/levels of leadership level 5 leadership propounded by jim collins, Managing the emotional self of a leader and communication during crises, understand self and striking an emotional balance b/w IQ and technical skills, managing multipule roles,communicating like leader)	Kochi
03rd-04th Jan 2019	Developing Communication Competency	Kochi
10th-11th Jan 2019	Finance for Non - Finance	Kochi
17th-18th Jan.2019	Interpersonal Effectiveness through Communication Skills (Self awarness and Self development : understanding oneself for managing others, exploring the unstated inter - personal needs, exploring communication challenges, managing interpersonal conflict collaboratively)	Dahej
23/24/25 Jan 2019	First Aid Training	Delhi
31st Jan 1st Feb 2019	Emotional Intelligence for higher performance	Delhi
07th-08th Feb 2019	Team Work & Cooperation	Kochi
14th-15th Feb 2019	Big Data Analytics	Kochi

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Proposed Date	Program	Location
21st-22nd Feb 2019	LEADERSHIP COMPETENCY FOR STAR PERFORMANCE (leadership and Manager Paradigm, leadership roles and performance implications, leadership and high performance team, leadership competency profiling, developing and managing leadership competency, leadership competency and star performers)	Kochi
28th Feb 1st Mar 2019	Emotional Intelligence for higher performance	Dahej
07th-08th Mar 2019	Developing Communication Competency	Dahej
14th-15th Mar 2019	Big Data Analytics	Kochi
18th-19th Mar 2019	BBS** (The concept of Behavioral Based Safety, Importance of safety culture, Basis of Behavioral Based Safety, BBS principles, Advantages of BBS)	Delhi